

# HOW TO CREATE A WEBSITE

A step-by-step guide to creating your business page  
on Wordpress.

Created by:



2022



# COMPLETE REGISTRATION

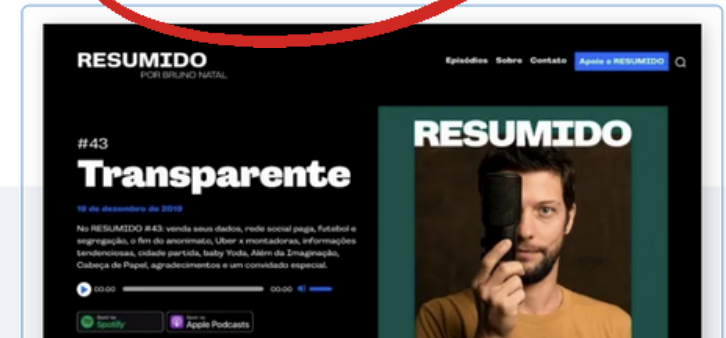
- Visit WordPress.com and click "start your website."

Resources • Plans & Pricing

## Welcome to the world's most popular website builder.

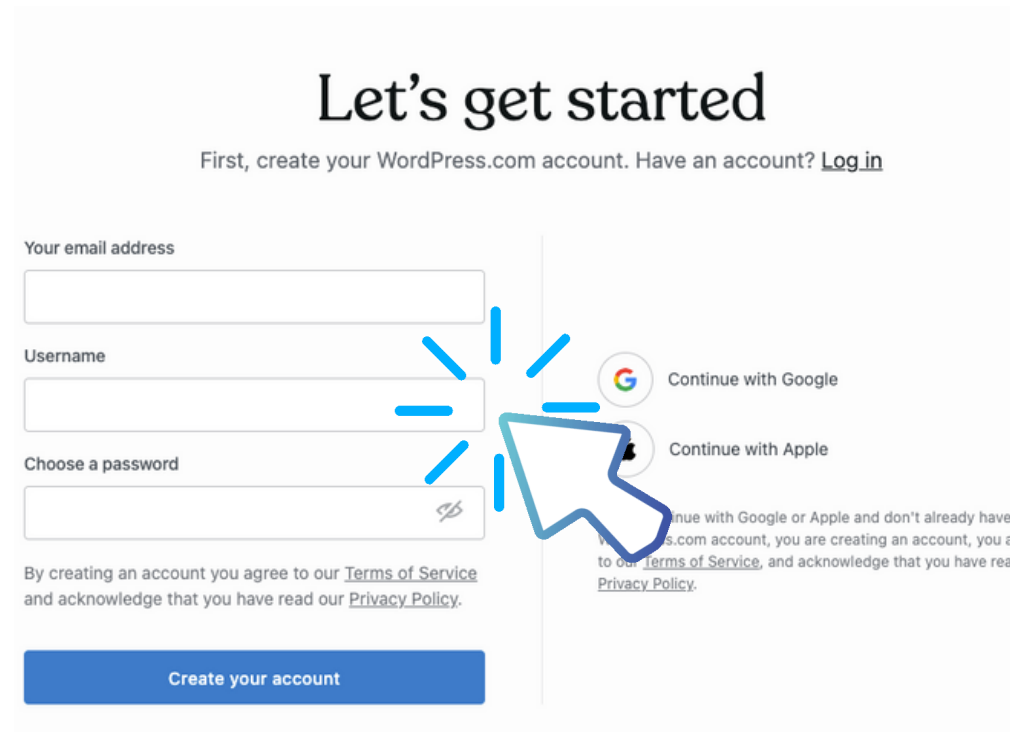
43% of the web is built on WordPress. More bloggers, small businesses, and Fortune 500 companies use WordPress than all other options combined. Join the millions of people that call WordPress.com home.

Start your website



# COMPLETE REGISTRATION

- Use a secure email and password to register.



The screenshot shows the WordPress.com registration interface. At the top, it says "Let's get started" and "First, create your WordPress.com account. Have an account? [Log in](#)". Below this are three input fields: "Your email address", "Username", and "Choose a password". The "Choose a password" field has a strength indicator icon. To the right of these fields are two buttons: "Continue with Google" and "Continue with Apple". Below the input fields, there is a line of text: "By creating an account you agree to our [Terms of Service](#) and acknowledge that you have read our [Privacy Policy](#)." At the bottom is a blue button labeled "Create your account". A hand cursor with blue motion lines is pointing at the "Choose a password" field.

Let's get started

First, create your WordPress.com account. Have an account? [Log in](#)

Your email address

Username

Choose a password

[Continue with Google](#)

[Continue with Apple](#)

By creating an account you agree to our [Terms of Service](#) and acknowledge that you have read our [Privacy Policy](#).

Create your account

# COMPLETE REGISTRATION

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- Confirm your account via email.



Welcome to WordPress.com. Please click the button below to confirm your email address and activate your account.

Click here to **Confirm Now**

# BUILD YOUR WEBSITE

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- Click "name your site" to create your own domain name.
- 

## My Home

Your hub for posting, editing, and growing your site.

🕒 1 minute

### Give your site a name

Give your new site a title to let people know what your site is about.

**Name your site**

# BUILD YOUR WEBSITE

- Create a site title and tagline for your site visitors. This will show up on your homepage.
- Add your company logo for "site icon."
- Click "Save Settings" once finished.

## General Settings

Manage your site settings, including language, time zone, site visit

### Site profile

#### Site icon ⓘ



Change

#### Site title

Good Eats with Lanaya

#### Site tagline

Try your favorite foods with a twist|

In a few words, explain

# BUILD YOUR WEBSITE

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- Click "edit site" to begin designing your website.

## My Home


Your hub for posting, editing, and growing your site.

🕒 20 minutes

## Update your site's design

We've created the basics, now it's time for you to update the site to give it a great first impression. Everything you do can be changed at any time.

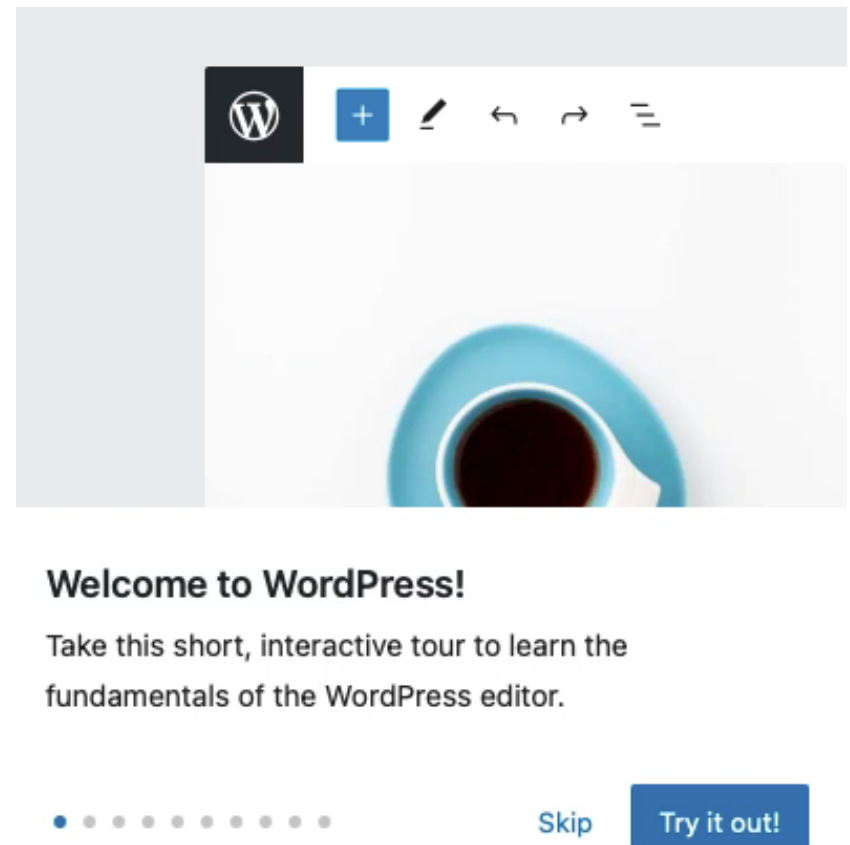
Edit site



# BUILD YOUR WEBSITE

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- A box should pop up on the lefthand side of the screen to give tips on editing your website.
- 



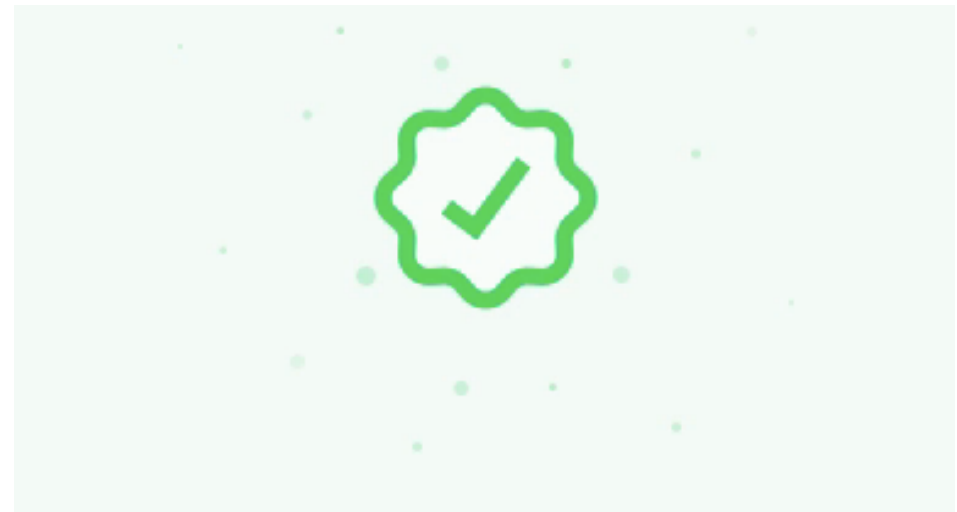


# BUILD YOUR WEBSITE

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This box will teach you:

- Blocks
- How to change fonts
- Add pictures and video
- Undo mistakes

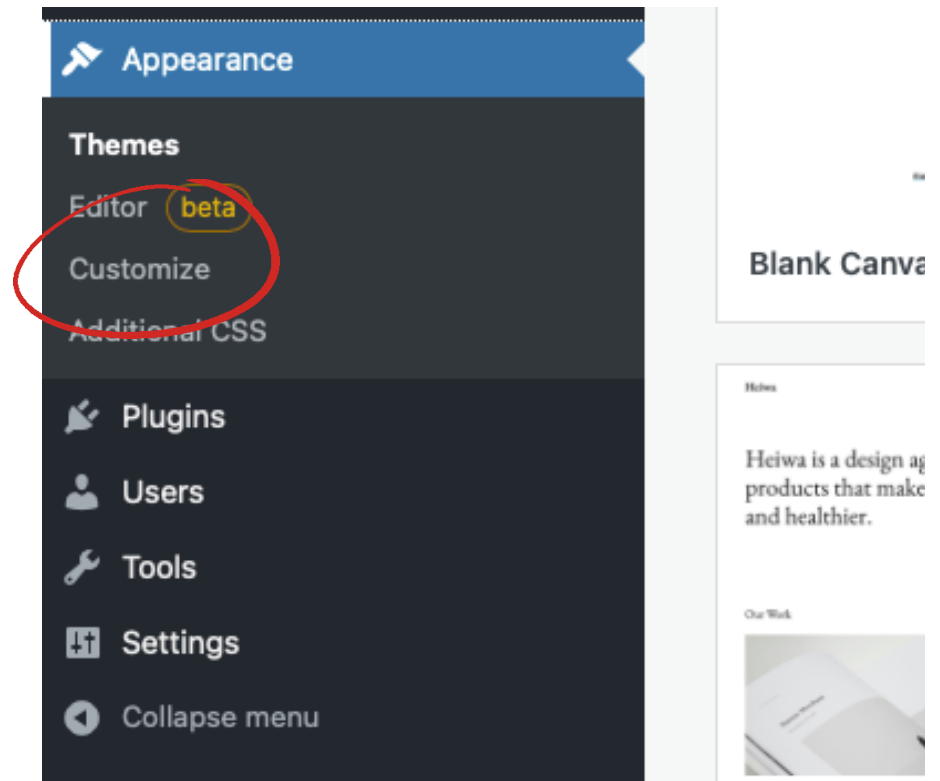


## Congratulations!

You've learned the basics. Remember, your site is private until you [decide to launch](#). View the [block editing docs](#) to learn more [Restart tour](#)

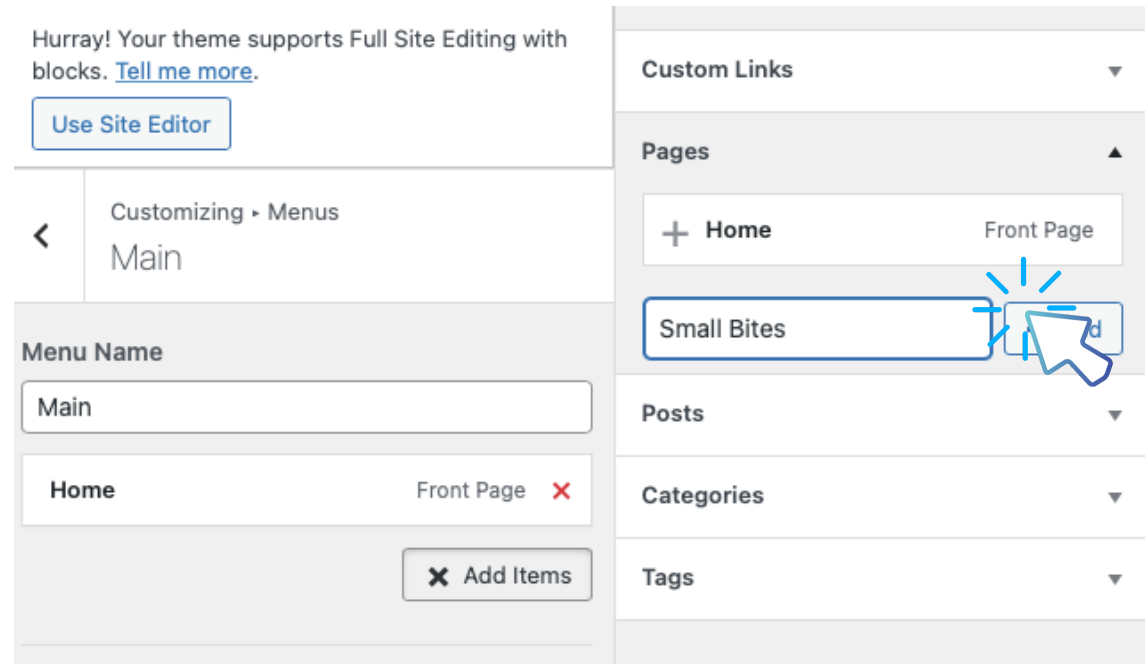
# CREATING PAGES (TABS)

- Click on "appearance" on the far left side of the page. This controls your website menu (tabs).
- Then click "customize."



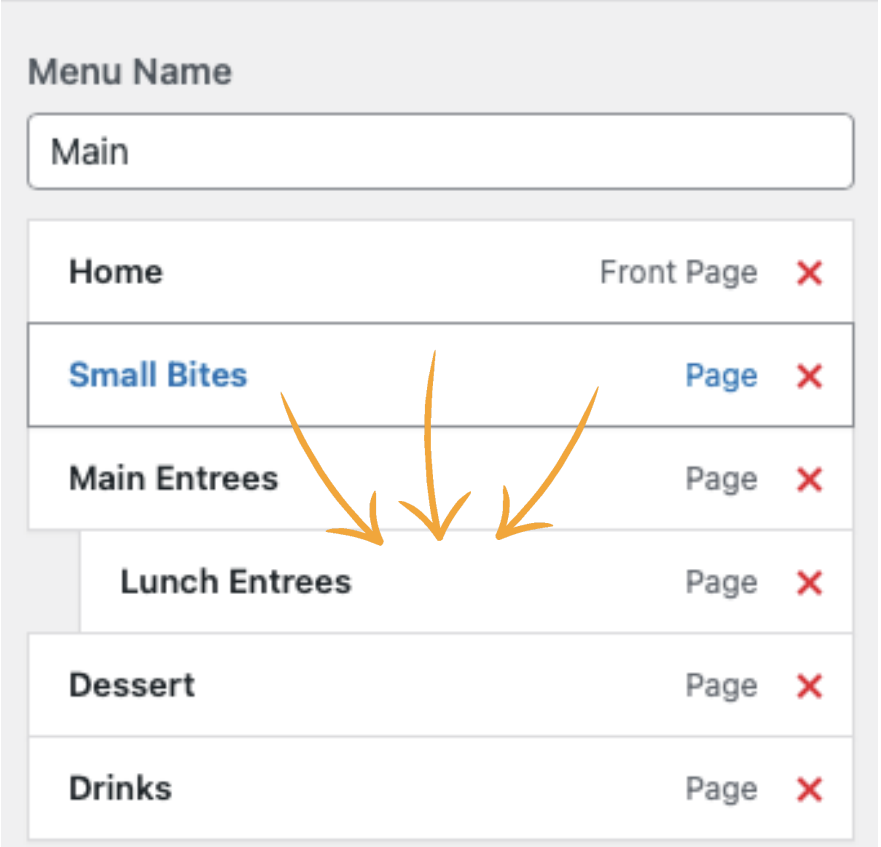
# CREATING PAGES (TABS)

- Click "menus"
- Click "main" or "primary" (whichever is set to primary navigation) and then "add items."
- On the right side, type your new tags.



# CREATING PAGES (TABS)

- Add sub tabs by dragging and stacking a page underneath another.
- Make sure to click "save changes."



Menu Name

Main

Home	Front Page	×
Small Bites	Page	×
Main Entrees	Page	×
Lunch Entrees	Page	×
Dessert	Page	×
Drinks	Page	×

# EDITING PAGES (TABS)

- Head over to "pages" located on the far lefthand side.
- Choose which page you want to edit for content.

## Pages

### Home

🕒 2 days ago

🏠 Homepage

### Drinks

🕒 A minute ago

### Dessert

🕒 A minute ago

### Lunch Entrees

🕒 A minute ago

# EDITING PAGES (TABS)

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- Once clicked on the page, click the "+" sign on the top left to customize page.
- You can choose a theme, add paragraphs, images, video, gallery.



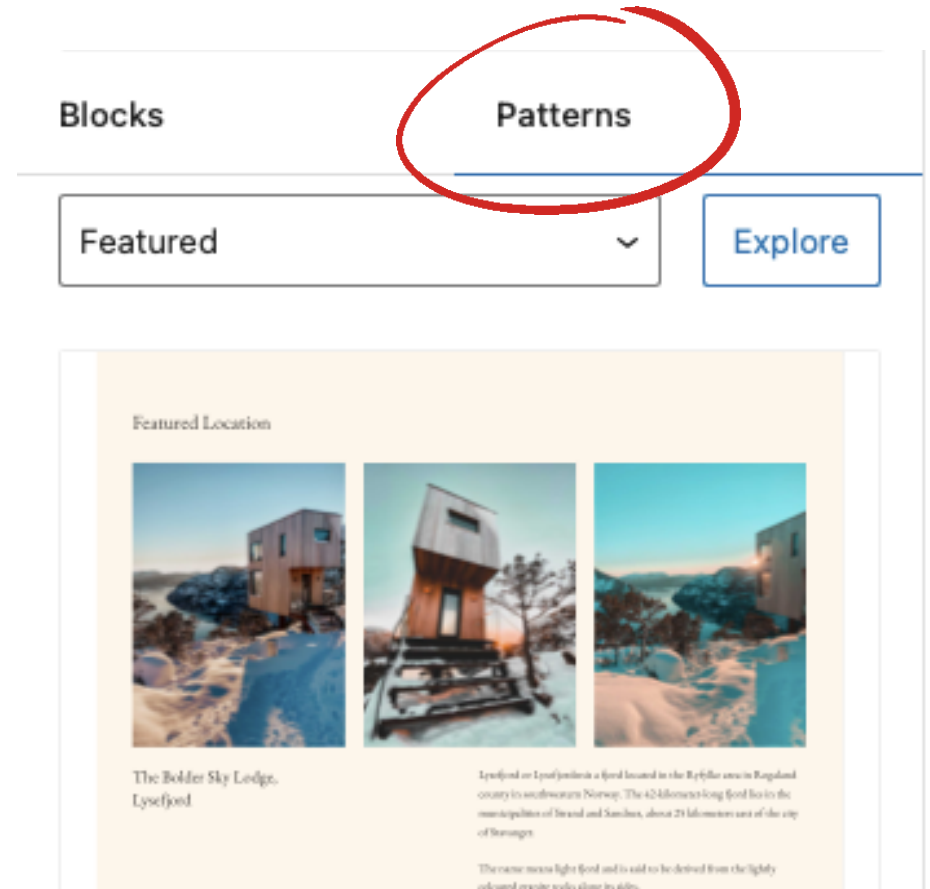
Drinks

Type / to choose a block



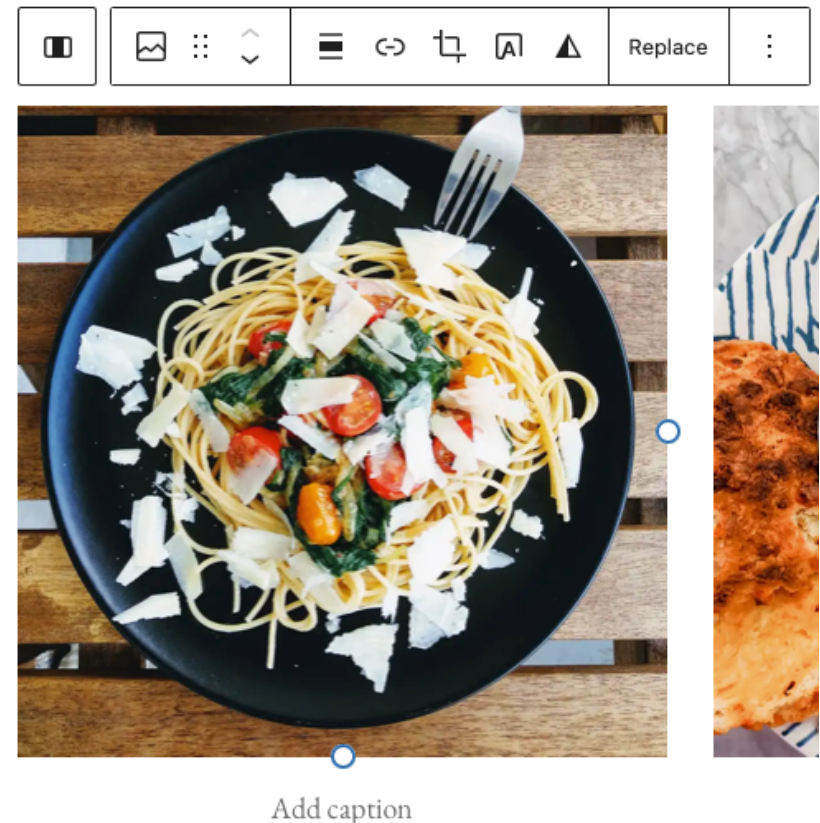
# EDITING PAGES (TABS)

- Click "patterns" to change the page layout, and customize from there.



# EDITING PAGES (TABS)

- Click on any pre-made picture to insert your own.
- Click "replace" to upload your own photo or choose "select" image to go to media gallery or Pexels Free Photos.





# PUBLISH WEBSITE

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- After customizing your website, it's finally time to publish!
  - Go back to the "my home" screen,
  - Click "Launch your site to the world," on the right hand side, and click "launch site."
- 

## My Home

Your hub for posting, editing, and growing your site.

🕒 1 minute

## Launch your site to the world

Your site is private and only visible to you. When you're ready, launch your public.

Launch site

# PUBLISH WEBSITE

- If you want to upgrade to a paid website you can choose a plan or click "start with a free site."

Choose a plan

Pick one that's right for you and unlock features that help you grow. [or start with a free site.](#)


Pay monthly Pay annually

<b>Personal</b> <b>\$4</b> per month billed as \$48 annually You're saving 43% by paying annually Select Personal	<b>Popular</b> <b>Premium</b> <b>\$8</b> per month billed as \$96 annually You're saving 43% by paying annually Select Premium	<b>Business</b> <b>\$25</b> per month billed as \$300 annually You're saving 24% by paying annually Select Business	<b>eCommerce</b> <b>\$45</b> per month billed as \$540 annually You're saving 24% by paying annually Select eCommerce
<ul style="list-style-type: none"><li>✓ Free domain for one year</li><li>✓ Best-in-class hosting</li><li>✓ Remove WordPress.com ads</li><li>✓ Collect payments</li><li>✓ Unlimited customer support via email</li></ul>	<ul style="list-style-type: none"><li>✓ Free domain for one year</li><li>✓ Best-in-class hosting</li><li>✓ Remove WordPress.com ads</li><li>✓ Collect payments</li><li>✓ Unlimited customer support via email</li><li>✓ Live chat support</li><li>✓ Earn ad revenue</li><li>✓ Premium themes</li></ul>	<ul style="list-style-type: none"><li>✓ Free domain for one year</li><li>✓ Best-in-class hosting</li><li>✓ Remove WordPress.com ads</li><li>✓ Collect payments</li><li>✓ Unlimited customer support via email</li><li>✓ Live chat support</li><li>✓ Earn ad revenue</li><li>✓ Premium themes</li></ul>	<ul style="list-style-type: none"><li>✓ Free domain for one year</li><li>✓ Best-in-class hosting</li><li>✓ Remove WordPress.com ads</li><li>✓ Collect payments</li><li>✓ Unlimited customer support via email</li><li>✓ Live chat support</li><li>✓ Earn ad revenue</li><li>✓ Premium themes</li></ul>

# STILL NEED HELP?


Visit: <https://wordpress.com/support/>

My Sites Reader

 [WordPress.com](#) [Products](#) [Features](#) [Resources](#) [Plans & Pricing](#)

## Need Help?


Search



### Start

Build the site of your dreams with WordPress.com. Learn about our best features, and how to get started.


Let's Go



### Create

Write, click, publish, and revel. Your words can be read by anyone in the world. Isn't that exciting?


Show Me How



### Customize

Find the perfect theme for your site and make it your own with widgets, menus, and custom design.

Make It Mine








### Connect

Share your work with the world through Facebook, Twitter, and other social networks.

Get Connected

Popular Topics:

-  [Add a Domain](#)
-  [Social Media](#)
-  [Post vs Page](#)
-  [What is WordPress.org?](#)
-  [Plugins](#)