

Downtown Sacramento Ice Rink



downtown
SACRAMENTO
P A R T N E R S H I P

Description: Under the supervision of the Manager or Assistant Manager, the positions below are responsible for assisting in the completion of daily tasks designed to ensure and maintain a safe and welcoming environment at the Downtown Sacramento Ice Rink.

- Seasonal full-time and part-time positions available
- **Downtown Sacramento Ice Rink is open November 8, 2022 – January 16, 2023**
 - *Must be available for mandatory orientation on November 1 and November 8*
 - Set up for the ice rink occurs October 10 – November 8, 2022
 - Tear down occurs January 17– 31, 2023
- **Applicants must be available a minimum of 18 hours a week including weekends and holidays**
- Applicants must be available for on call shifts
- Applicants must be 18 years of age or older
- Customer service and first aid experience a plus
- Applicants should be active team players who work exceptionally well with others and maintain a professional and positive attitude.
- Potential hires must be able to remain on their feet during their shift, be able to lift 40 pounds, and work in inclement weather.

Please submit completed application to: events@downtownsac.org

No phone calls please. Downtown Sacramento Partnership staff will contact applicants via email.

Downtown Sacramento Ice Rink | Positions

All employees will be cross trained.

Set Up // Seasonal Full-time & Part-time Opportunities: October 10 - November 8 from 6 am – 11 pm

Assist in the construction of the Downtown Sacramento Ice Rink. Duties include building the ice rink, unloading boxes of supplies (including skates) and organization. **Check here if you're available for set-up**

Skate Guard // Seasonal Full-time & Part-time Opportunities: November 8 - January 16, 8 am – 10 pm

Customer service representative that provides constant surveillance of the ice rink patrons and ice conditions during open hours. Repair/patch unsafe ice conditions and/or cone off area when necessary. Monitor rink to ensure all visitors stay safe and follow rink rules. Help with rental skates and assist with opening and closing the rink. In addition, perform custodial duties as needed. Experience skating preferred as you will be on the ice.

Cashier // Seasonal Full-time & Part-time Opportunities: November 8 – January 16, 8 am – 10 pm

Provide attentive, courteous, and excellent customer service to our guests. Responsible for accurately receiving money in the form of cash or credit card. Hand out wristbands and complete daily inventory logs. Monitor rink to ensure all visitors stay safe and follow rink rules. Help with rental skates and returns, and assist with opening and closing the rink. In addition, perform custodial duties as needed.

Operations // Seasonal Full-time & Part-time Opportunities: November 8 - January 16, 6 am – 10 pm

Assist in managing onsite equipment, including but not limited to the Zamboni, chiller/system management, skate sharpener, and general facility, and ensuring the ice conditions are suitable for skating. Repair/patch unsafe ice conditions and/or cone off area when necessary. Monitor rink to ensure all visitors stay safe and follow rink rules. Help with rental skates and returns and assist with opening and closing the rink. In addition, perform custodial duties as needed. Must be available for set-up in October.

EMPLOYEE APPLICATION | Downtown Sacramento Ice Rink

An Equal Opportunity Employer

980 9th Street, Suite 200, Sacramento, CA 95814

DowntownSac.org + GoDowntownSac.com

APPLICANT INFORMATION

First Name				Last Name		Middle Initial			
Mailing Address		City		State		Zip			
Cell Phone		Email Address							
Date of Birth (month / day / year)									
Driver's License or Identification Number:					State of Issuance:				
Social Security Number:									
Are you a U.S. citizen?		Yes		No					
If hired, would you have a reliable means of transportation?				Yes		No			
How did you hear about this position?									
Why are you applying to work for Downtown Sacramento Partnership?									
Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodations?						Yes		No	
If no, describe the functions that cannot be performed:									
<small>Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions. Hire may be subject to passing a medical examination, and to skill and agility tests.)</small>									

EDUCATION

High School:		City:		Graduation Year:			
College:		Degree:		Graduation Year:			
Certifications							

AVAILABILITY

How many hours are you looking to work?		18 – 27 hours		27 – 36 hours		36 + hours	
---	--	---------------	--	---------------	--	------------	--

When are you available to work?	from	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
	to							

REFERENCES			
Name	Occupation	Relationship	Phone Number

EMPLOYMENT HISTORY	
Name of Employer	Job Title
Address	City
Name of Supervisor	Title Phone #
Date of Employment	
Reason for leaving	
EMPLOYMENT HISTORY	
Name of Employer	Job Title
Address	City
Name of Supervisor	Title Phone #
Date of Employment	
Reason for leaving	

Please read carefully, initial each paragraph and sign below:

	I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.
	I hereby authorize Downtown Partnership to thoroughly investigate my references, work record, education and other matters related to my suitability for employment unless otherwise specified above. I further, authorize the references I have listed to disclose to the company all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the Company, my former employers and all other persons, corporations, partnerships, and associations from all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.
	I understand that nothing contained in the application or conveyed during any interview which may be granted or during my employment, if hired, is intended to create an employment contract between me and the Company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, at the option of either myself or the Company, and that no promises or represent actions contrary to the foregoing are binding on the company unless made in writing and signed by me and the Company's designated representative.
	I am physically able to remain on my feet for an entire shift and lift up to forty pounds.
	I have no known injuries or disabilities that may prohibit me from executing my job duties or in doing so, cause further damage or injury to myself
	In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification document form upon hire.

Printed Name: _____

Signature: _____

Date: _____