

Theatre of Lights is a free holiday lighting extravaganza at the Old Sacramento Waterfront produced by the Downtown Sacramento Partnership. The nightly performances Thursday through Sunday from Thanksgiving Eve – Christmas Eve (no show on Thanksgiving) features a live-action retelling of Moore’s 1823 poem — “A Visit from St. Nicholas,” more popularly known as “’Twas the Night Before Christmas.”

- 1. Stagehand** – This position requires the Part-Time staff to assist the production crew with stage set-up and assisting the TOL cast members onto their spots during shows. This position requires some physical capabilities such as pulling fixtures up via pulley system, pushing Santa’s sleigh, and rotating a stage while a cast member stands on it. This part-time position requires availability Thursday – Sunday, November 24<sup>th</sup> to December 24<sup>th</sup> from roughly 3:30pm to 8:30pm each event day.

\* Due to the nature of the stagehand, it is recommended to assign this duty to a Part-Time staff comfortable with lifting 40 lbs. or more multiple times a night.

- 2. Street Supervision** – This position requires the Part-Time staff to maintain clear walkways and driveways and oversee Street Support as well as volunteers, if applicable. Direct traffic along Firehouse Alley when necessary. This position serves as “eyes on the street” while the Full-Time staff is not on-site or is otherwise unavailable. (Floater). This part-time position requires availability Thursday – Sunday, November 24<sup>th</sup> to December 24<sup>th</sup> from roughly 3:30pm to 8:30pm each event day.
- 3. Street Support 1** -- A third Part-Time staff can provide additional support on the street. This is especially helpful during peak nights. Hand out OSW promotional materials, informing guests of showtimes, answering FAQs (i.e. directions to restrooms), and assisting VIP to their seating in the holiday wagon. (Stationed near K & Front to maintain clear driveway). This part-time position requires availability Thursday – Sunday, November 24<sup>th</sup> to December 24<sup>th</sup> from roughly 3:30pm to 8:30pm each event day.
- 4. Street Support 2**-- A fourth Part-Time staff can provide additional support on the street. This is especially helpful during peak nights. Hand out OSW promotional materials, informing guests of showtimes, answering FAQs (i.e. directions to restrooms), and assisting VIP to their seating in the holiday wagon. (Stationed near Valet to keep driveways clear). This part-time position requires availability Thursday – Sunday, November 24<sup>th</sup> to December 24<sup>th</sup> from roughly 3:30pm to 8:30pm each event day.

**All positions** assist with road closures before the event. VIP wagon set-up/strike, answer FAQs, and road clean up post-show.

Other Duties as Assigned:

- Maintaining clear walkways and driveways.
- Handing out Old Sacramento promotional materials.

- Informing guests of show times and answering FAQ's (i.e. directions to restrooms).
- Assist VIP to their seating (holiday wagons).
- Assist with trash pick-up and strike after the shows.

