

Clean Streets Team Member Position Description

General Description

This position is responsible for ensuring that downtown employees, visitors, and residents have an enjoyable experience. Team members will keep the downtown district stain, litter, graffiti and odor free. He will proactively accomplish duties, and relay suggestions to improve the service to the Team Supervisor. Team members will operate assigned equipment safely and effectively. He will focus on maintaining the highest team safety and moral levels. He will be held responsible for the quality of their work.

Specific Duties

- 80% Field Work: cleaning stains, graffiti, debris, and odor
- 10% Equipment maintenance
- 5% Briefings: meeting with the Team Supervisor regarding the day's duties and assignments
- 5% Misc. (training, merchants complaints, etc.)
Other duties as assigned

Knowledge/Skills required by the Job

- Good verbal communication skills
- Maintenance experience
- Knowledgeable in motor maintenance/repair
- Clean driving record
- Able to operate various pieces of machinery
- Good knowledge of cleaning products and equipment
- Knowledge of downtown
- Proactively completes tasks and problem solves
- Knowledge of downtown retailers and services
- Working knowledge of radio "9 codes", phonetic alphabet, and radio procedures
- Document all activity on appropriate forms

Responsibility

- Operate cleaning equipment covering the entire 66 square block area of the Business Improvement District maintaining a pleasant approachable demeanor as well as ensuring his/her area is clean. He/She will perform a maintenance check before and after using maintenance equipment.
- Maintain a clean and neat uniform including jacket, pants, shirt, hat, gloves, boots/shoes, and belt. He/She must establish the proper dress for current weather conditions.
- Attend all mandatory in service training and required meetings.
- Accurately document all required forms of data collection.

Personal Relations

- Work as a team member to his/her fellow Clean Sweep Team as well as the Community Service Guides and Navigator Program.
- Meet with the Team Leader on a daily basis, briefing him/her on the status of his/her work.
- While on patrol, incumbent will meet with Team Members to exchange work related information or to assist in completing a task.
- Contact officers, and other civil servants to pass on work related information and to assist them in their duties.
- Actively greet citizens while performing his/her patrol.

Physical Requirements

- Patrol (walk) on foot for an 8 hour shift exposed to all weather elements (hot, cold, rain, and sunshine). Incumbent will be expected to navigate varied terrain including curbs, sidewalks, grass, uneven dirt and boardwalks etc.
- Must be able to wear shoes, socks, shirt, ball cap, and radio during the entire shift.
- Be able to operate all equipment used by the Clean Streets Team.
- Must be able to lift at least 80 lbs.

Work Environment

Will spend the majority of his/her shift maintaining the downtown Sacramento area. The incumbent will be exposed to various members of the public as well as workers from the public and private sectors.

Incumbent will patrol regardless of weather conditions. Rain gear will be provided by the Downtown Sacramento Partnership.

Title of Person Whom This Position Reports

Clean Streets Team Supervisor

Qualifications

High School Degree
Clean Driving Record

Experience

Prior experience working in the maintenance field

The incumbent shall work well under pressure, meet multiple and sometimes competing deadlines. The incumbent shall at all times demonstrate cooperative behavior with colleagues and supervisors.